

**Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420**

**MEETING 2020**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/16/2020

Time: 8:00AM – 2:31PM

Present: Commissioners: Kay E Reiter, President; Russ Zimmerman, V-President; Scott Miller

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Elected Officials, Jenny Freeh

Others Present:

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 6/11/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Russ Zimmerman Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the Regional Airport meeting yesterday. They were still waiting for the budget to be approved. They were waiting for the bank statement for last month. Dave Wadsworth, Manager, had trimmed some expenses from the last budget. There was still a shortfall after the adjustments. However, the PPP grant and the CARES Act funding was not figured into the revenue. It should be done by the end of the week. Commissioner Miller had some concern on why it takes so long to get a finalized budget. Aprons have been poured and they should be finish with the testing this Thursday. The grants covered the entire cost of the project. The Fuel Master System rep will be in shortly to install the new fuel master pumps. They will be looking at weather management programs soon.	Russ Zimmerman		

<b>Commissioners and Administrator Discussion</b>	Commissioner Zimmerman talked about the meeting he had with OSS Director along with Commissioner Coppeler from Ottawa County on Monday to review her evaluation. A performance plan was presented and someone on the OSS Board will have to monitor the progress.	Russ Zimmerman		
	Administrator Garcia asked about the budget timeline for 2021. Commissioner Reiter asked to have last year's timeline adjusted to match 2020 and present it on Thursday for discussion.	Theresa Garcia		
	Commissioners asked Administrator Garcia to work with Ron Hiser, Facility Management Director, on hand sanitize stations for the Courthouse to see what can be done.	Kay E Reiter Russ Zimmerman Scott Miller		
	Commissioner Reiter wanted to discuss the Apiary position for Sandusky County. Commissioner Zimmerman has been working with Megan Grammer, Soil & Water Director, on a job description and costs to have an Apiary. Once we see what the cost would be a decision will be made on whether this is something we should do again.	Russ Zimmerman		
<b>* Then /Now Documents</b>	None			
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>Sheriff</b>	<b>Chris Hilton – Sheriff.</b> Sheriff called in for his regular meeting with the Commissioners. Sheriff said his population at the jail is still down. Administrator Garcia asked about using those being sentenced to jail time to community service and have them work with the Community Work Program. He didn't have an issue with this and suggested they both talk to the Judges about this. They are going to start approving vacations for staff shortly. He does not want to use overtime to cover these vacations. They used the bus that was donated by TRIPS twice now for the special detail squad. They helped Ottawa County last week and will be reimbursed for their time. Staffing is good right now. Commissioner Reiter talked about the announcement for the modified	Chris Hilton - Sheriff		

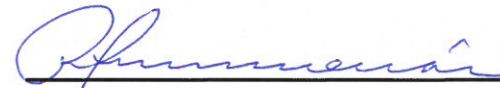
	County Fair. Sheriff will have to look at how he will schedule his staff for the fair and what their changes will be.			
<b>Elected Officials</b>	The Commissioners asked the elected officials to join the call to update them on Covid-19 business. Commissioner Reiter updated the group on the reimbursement process from SB 310. She then discussed taking temperatures at the Courthouse. The Commissioners talked to the Sheriff and we feel this practice should continue. They have purchased a temperature station from North Coast Security. Jody Hatfield, Courthouse Security, reviewed what his protocol will be with any individual testing with a high temperature. Sheriff asked if there was any maintenance costs for the equipment. At this time it sounds like it just needs to be updated. A question was asked about hand sanitizer stations. The Commissioners will look in to this.	Elected Officials		
<b>* Resolutions (10:00am)</b>	2020 - 185 APPROPRIATION TRANSFER IN PI FROM TRANSFER TO CONTRACT SERVICES (\$4,400.00) AND SUPPLIES (\$6,800.00) FOR DISPATCH CAMERA SYSTEM UPDATE AND COURTHOUSE TEMPERATURE STATION	PI	\$4,400.00 \$6,800.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 186 ENTERING INTO A SETTLEMENT AGREEMENT WITH NEXUS GAS TRANSMISSION LLC, ON BEHALF OF THE SANDUSKY COUNTY COMMISSIONERS ACCORDING TO THE RUMA AGREEMENT SIGNED IN 2017	Commissioners		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 187 APPROVING SUBORDINATION AGREEMENT FOR MORTGAGE TO FIRST NATIONAL BANK IN BELLEVUE, OHIO IN THE MATTER CONCERNING A REHABILITATION LOAN TO DEBORAH (SALZAR) FREEMAN	subordination		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2020 - 188 AUTHORIZING ESTABLISHMENT OF NEW FUND WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED; AGENCY CORONAVIRUS RELIEF DISTRIBUTION FUND ASSIGNED FUND #77095	Covid-19		*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

<b>Investment Advisory Committee</b>	<b>Kim Foreman – Investment Advisory Committee.</b> Kim came in for the quarterly investment advisory committee meeting. Tracy Overmyer, Clerk of Courts, was also in attendance. Michael McCullough with UBS came in and presented the updated portfolio. The estimated annual income for the next 12 months did drop, however, he does not feel it will drop much lower because 72% of the portfolio is non-callable. The effect of Covid-19 on the economy was not as heavy as what was expected. Retail sales are up by 19%. He does not foresee interest rates going below zero but will stay close to zero.	Kim Foreman – Treasurer/Chair		
<b>Public Open Session</b>	Citizens Attendees – Jenny Freeh Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Most all on conference call.			
	The Commissioners recessed at 10:58am until the 2:00pm Better Building Bid Opening.			
<b>Better Building Bid Opening (2:00pm)</b>	Commissioners accepted bids for Phase I of the Better Building Project via ZOOM. Eight bids were submitted. Jason Collert, Poggemeyer Design Group, opened and read the bids submitted.  Commissioner Miller moved to tabulate the bids and award at a later date.			* Motion: Move to tabulate and award at a later date Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
<b>* Adjournment (2:31pm)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3

Signature of:



Kay E Reiter, President



Russ Zimmerman, Vice President

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Scott Miller

Attest: Theresa Grancy  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio